

Employee Post-Travel Disclosure of Travel Expenses

Post-Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

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2018 OCT 26 PM 2:36

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☐ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☐ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): National Park Foundation (NPF), the Civil War Trust, Gettysburg Foundation

Travel date(s): 8/24/2017

Name of accompanying family member (if any): _____

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

| | Transportation Expenses | Lodging Expenses | Meal Expenses | Other Expenses (Amount & Description) |
|---|-------------------------|------------------|---------------|---------------------------------------|
| <input type="checkbox"/> Good Faith Estimate | \$37.84 | N/A | \$11.80 | N/A |
| <input checked="" type="checkbox"/> Actual Amount | | | | |

Expenses for Accompanying Spouse or Dependent Child (if applicable):

| | Transportation Expenses | Lodging Expenses | Meal Expenses | Other Expenses (Amount & Description) |
|--|-------------------------|------------------|---------------|---------------------------------------|
| <input type="checkbox"/> Good Faith Estimate | | | | |
| <input type="checkbox"/> Actual Amount | | | | |

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): Itinerary is attached

26 Oct 2018
(Date)

Daniel J. Hillenbrand
(Printed name of traveler)


(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

26 Oct 2018
(Date)


(Signature of Supervising Senator/Officer)

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics** in SH-220. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Daniel J. Hillenbrand

Employing Office/Committee: Office of Senator James M. Inhofe

Private Sponsor(s) (list all): National Park Foundation, the Civil War Trust, Gettysburg Foundation

Travel date(s): Aug 24, 2017

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): Gettysburg National Military Park

Explain how this trip is specifically connected to the traveler's official or representational duties:

Trip will provide Senate staff responsible for issues related to public lands and National Parks the opportunity to visit and participate in educational briefings on projects, management, and partner support at Gettysburg National Military Park, a unit of the National Park System. As a Legislative Assistant for Senator Inhofe, my portfolio includes issues related to public lands and National Parks

Name of accompanying family member (if any): none

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

21 July 2017
(Date)


(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, James M. Inhofe hereby authorize Daniel J. Hillenbrand
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

21 July 2017
(Date)


(Signature of Supervising Senator/Officer)

Hillenbrand, Dan (Inhofe)

From: Julie Seger <JSeger@nationalparks.org>
Sent: Thursday, July 06, 2017 3:02 PM
To: Hillenbrand, Dan (Inhofe)
Subject: 8/24 Educational Trip: Gettysburg National Military Park
Attachments: FINAL 082417 Gettysburg NMP Senate Invite.pdf; FINAL 082417 Gettysburg NMP Hill Staff Visit Itinerary.pdf

Dear Dan,

You are cordially invited on a Congressional staff educational trip sponsored by the National Park Foundation to Gettysburg National Military Park on **Thursday, August 24, 2017**. For additional information on the day please see the attached invitation and itinerary.

If you are interested in attending please email jseger@nationalparks.org for instructions on how to submit required documents to the U.S. Senate Select Committee on Ethics. Please note that all participants **must secure Ethics Committee approval in order to attend**, and all required documents must be submitted for Ethics Committee consideration **no later than 6:00 p.m. on Tuesday, July 25, 2017**.

Please feel free to reach out with any questions and thank you for your interest in our national parks. I hope you'll be able to join us!

Julie

Julie Seger
Coordinator, Government Relations
National Park Foundation
1110 Vermont Ave NW, Suite 200
Washington, DC 20005
202.796.2510 *direct* | 216.410.2699 *mobile*





GETTYSBURG NATIONAL MILITARY PARK CONGRESSIONAL STAFF EDUCATIONAL TRIP

Thursday, August 24, 2017

You are cordially invited to participate in an educational trip to Gettysburg National Military Park (NMP) on **Thursday, August 24, 2017**.

With support from the Civil War Trust and the Gettysburg Foundation, this trip is sponsored by the National Park Foundation (NPF), the Congressionally chartered philanthropic partner of the National Park Service (NPS).

Join us as we experience Gettysburg NMP's historical significance while learning about effective management strategies and how partners help support its hallowed grounds. Staff will receive in-depth briefings on key park projects such as General Lee's Headquarters as well as ongoing efforts to enhance visitor

experiences at Little Round Top. Staff will also learn about the park's preservation of millions of Civil War artifacts in addition to its management of Soldiers' National Cemetery. Staff will gain a deeper understanding of park management as well as effective public-private collaboration and how partners such as NPF, the Civil War Trust, and the Gettysburg Foundation support NPS in preserving Gettysburg's history.

Staff will depart from the corner of East Capitol and Second Streets NE at **8:30 a.m.** and return at approximately **4:45 p.m.** Transportation and lunch will be provided by NPF. A detailed itinerary of all trip activities is attached.

If you are interested in attending, please contact Julie Seger at jseger@nationalparks.org for instructions on how to submit required documents to the U.S. Senate Select Committee on Ethics.

Please note:

- All participants must secure Ethics Committee approval in order to attend, and all required documents must be submitted for Ethics Committee review no later than **6:00 p.m. on Tuesday, July 25, 2017**.
- This invitation is transferable to additional staff members handling NPS issues or appropriations.

Gettysburg National Military Park (NMP)
Congressional Staff Education Visit Itinerary
Thursday, August 24, 2017

| | |
|--------------------------------|--|
| 8:30 a.m. | Departure by charter bus from Capitol Hill to Gettysburg NMP <i>Pick Up Location:</i> <i>Corner of East Capitol and Second St. NE</i> <i>Washington, DC, 20004</i> |
| 8:30 a.m. - 10:30 a.m. | In-Transit Briefing: Julie Seger, Government Relations Manager, National Park Foundation, and Paul Coussan, Federal Relations Manager, Civil War Trust <ul style="list-style-type: none">Detailed overview of each organization and its respective efforts to support the National Park Service (NPS), including specific projects at Gettysburg NMP and time for Q&A. |
| 10:30 a.m. | Arrival and Restroom Break at Gettysburg NMP Museum and Visitor Center <i>1195 Baltimore Pike, Gettysburg, PA, 17325</i> |
| 10:35 a.m. - 10:45 a.m. | Welcome: Bill Justice, Gettysburg NMP Acting Superintendent, and Matt Moen, President, Gettysburg Foundation <ul style="list-style-type: none">Introduction to Gettysburg NMP management and the role of Gettysburg Foundation. |
| 10:45 a.m. – 11:30 a.m. | Gettysburg Museum Collections Tour: Greg Goodell, Curator, Gettysburg NMP <ul style="list-style-type: none">In-depth briefing on Gettysburg NMP’s collections of more than one million artifacts and its historic preservation efforts, as well as the public private partnership between the park and Gettysburg Foundation to protect and maintain these collections. |
| 11:30 a.m. – 12:15 p.m. | Lunch: Ford Classroom South, Gettysburg NMP Museum and Visitor Center <ul style="list-style-type: none">Facilitated group discussion about Gettysburg Foundation’s unique relationships with Aramark and Event Network to provide critical visitor services. Discussion led by Beth Kirby, Vice President of Philanthropy, Gettysburg Foundation. |
| 12:15 p.m. | Guided Gettysburg Battlefield Tour: Christopher Gwinn, Chief of Interpretation, Gettysburg NMP, and Garry Adelman, Education Director, Civil War Trust will provide staff with in-depth educational briefings during visits to the following locations: |
| 12:30 p.m. | Lee’s Headquarters: Staff will be briefed on how this critical site in Gettysburg’s history was recently restored by philanthropic support from the Civil War Trust with financial support of the American Battlefield Protection Program. Staff will also learn about the minor boundary revision process used in specific instances across the National Park System. Staffers will learn about a current proposed minor boundary revision at Gettysburg NMP to include Lee’s Headquarters and six other parcels owned by the Civil War Trust and Gettysburg Foundation into the boundaries of the park. |
| 1:00 p.m. | Barlow’s Knoll: Staff will learn about this key parcel from the first day of fighting which is in the process of being preserved as a result of coordination between Gettysburg NMP, Civil War Trust, and other state and local entities. The briefing will focus on role of external stakeholders in preserving critical park resources. |

| | |
|-----------------------|--|
| 1:20 p.m. – 2:05 p.m. | Little Round Top: Staff will experience one of Gettysburg’s most heavily visited sites and receive an in-depth briefing about the park’s work to address overuse and landscape degradation while enhancing visitor accommodations. Staff will also learn about the diverse funding sources for this priority project, including support from Gettysburg Foundation and the National Park Foundation. Staff will receive a thorough briefing on how NPS completes major visitor enhancement projects and the variety of private funding sources supporting improvements at Little Round Top. |
| 2:05 p.m. – 2:40 p.m. | Soldiers’ National Cemetery Program: Christopher Gwinn, Chief of Interpretation, Gettysburg NMP, will brief staff about how NPS manages operations of this sacred site, and NPS’ management of other historic cemeteries. Staff will also learn about the Soldiers’ National Cemetery’s interpretive significance as the site of Abraham Lincoln’s Gettysburg Address. <ul style="list-style-type: none">• <i>Note: Staff will have the opportunity to use the restroom upon arrival at Soldiers’ National Cemetery through the Baltimore Street gate.</i> |
| 2:40 p.m. – 2:45 p.m. | Return to Gettysburg NMP Museum and Visitor Center <ul style="list-style-type: none">• <i>Note: Staff will have a final restroom opportunity before departing for Capitol Hill.</i> |
| 2:45 p.m. | Departure by charter bus from Gettysburg NMP for Capitol Hill |
| 4:45 p.m. | Arrival at Capitol Hill Drop Off Location: <i>Corner of East Capitol and Second St. NE</i> <i>Washington, DC, 20004</i> |



PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): National Park Foundation (NPF), the Civil War Trust, Gettysburg Foundation
2. Description of the trip: Congressional staff visit and educational briefings on projects, management, and partner support at Gettysburg National Military Park, a unit of the National Park System.
3. Dates of travel: 8/24/17
4. Place of travel: Gettysburg, PA
5. Name and title of Senate invitees: Please see attached document.
6. I *certify* that the trip fits one of the following categories:
 - ☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
 - ~~OR~~
 - ☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
 - ~~AND~~
 - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
 - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
 - ~~AND~~
 - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☒ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

~~OR~~

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

~~OR~~

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

Not applicable.

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

Please see attached responses from the National Park Foundation, Civil War Trust, and Gettysburg Foundation.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

Please see attached responses from the National Park Foundation, Civil War Trust, and Gettysburg Foundation.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

Please see attached responses from the National Park Foundation, Civil War Trust, and Gettysburg Foundation.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Please see attached responses from the National Park Foundation, Civil War Trust, and Gettysburg

Foundation.

16. Total Expenses for Each Participant:

| | Transportation Expenses | Lodging Expenses | Meal Expenses | Other Expenses |
|--|----------------------------|---------------------|------------------|-------------------|
| <input checked="" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts | \$35 | Not applicable | \$14 | N/A |

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip involves an event that is arranged or organized specifically with regard to Congressional staff participation.

18. Reason for selecting the location of the event or trip

NPF, Civil War Trust, and Gettysburg Foundation have provided support for projects at Gettysburg NMP.

As an NPS unit, the park is an illustrative example of national park management and philanthropic support

19. Name and location of hotel or other lodging facility:

Not applicable

20. Reason(s) for selecting hotel or other lodging facility:

Not applicable

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

No lodging will be provided. Meal expenses are below the per diem for federal employees.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

A chartered bus will provide transportation to and from Gettysburg, PA from Capitol Hill.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

Not applicable.

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):

Signature of Travel Sponsor: See attached from NPF, Civil War Trust, and Gettysburg Foundation.

Name and Title: See attached from NPF, Civil War Trust, and Gettysburg Foundation.

Name of Organization: See attached from NPF, Civil War Trust, and Gettysburg Foundation.

Address: See attached from NPF, Civil War Trust, and Gettysburg Foundation.

Telephone Number: See attached from NPF, Civil War Trust, and Gettysburg Foundation.

Fax Number: See attached from NPF, Civil War Trust, and Gettysburg Foundation.

E-mail Address: See attached from NPF, Civil War Trust, and Gettysburg Foundation.

Private Sponsor Travel Certification Form: Attached Responses

Clarification: Responses for questions 6-9 on the Private Sponsor Travel Certification Form itself are submitted by the National Park Foundation. Individual responses from the Civil War Trust and Gettysburg Foundation are as follows:

6. Response from Civil War Trust:

I *certify* that the trip fits one of the following categories:

- ☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

– OR –

- ☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).

6. Response from Gettysburg Foundation:

I *certify* that the trip fits one of the following categories:

- ☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

– OR –

- ☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).

*Gettysburg Foundation is not a registered lobbyist or agent of a foreign principal and does not retain or employ registered lobbyists or agents of a foreign principal. However, because trip sponsors National Park Foundation and Civil War Trust retain or employ one or more registered lobbyists, Gettysburg Foundation has selected 6B.

7. Response from Civil War Trust:

- ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

– AND –

- ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

7. Response from Gettysburg Foundation:

- ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

– AND –

☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

8. Response from Civil War Trust:

I *certify* that:

☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.

– AND –

☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

8. Response from Gettysburg Foundation:

I *certify* that:

☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.

– AND –

☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. Response from Civil War Trust:

USE ONLY IF YOU CHECKED QUESTION 6(B)

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☒ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

9. Response from Gettysburg Foundation:

USE ONLY IF YOU CHECKED QUESTION 6(B)

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☒ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

– OR –

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

National Park Foundation: NPF is the primary sponsor of the trip and will provide all financial support for travel and lunch expenses. NPF is managing inviting Congressional staff and coordinating trip details.

Civil War Trust: Civil War Trust helped formulate the itinerary to highlight key features of the battlefield as well as parcels that the Trust and its partners helped to preserve. Civil War Trust staff will provide briefings to participants on those parcels.

Gettysburg Foundation: Gettysburg Foundation will introduce participants to its partnership with Gettysburg NMP and provide an overview of projects it supports at the park.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

National Park Foundation: NPF is the Congressionally-chartered official philanthropic of NPS. NPF's primary mission is to support NPS and enrich America's national parks through private support. NPF works with NPS to inform and educate Congress about projects and programs throughout the National Park System.

Civil War Trust: Civil War Trust's mission is to preserve and interpret American battlefields. Civil War Trust will highlight property saved at Gettysburg NMP, in many cases with support of Federal programs including the American Battlefield Protection Program.

Gettysburg Foundation: Gettysburg Foundation is a nonprofit educational organization that works to support Gettysburg NMP. Gettysburg Foundation informs Congressional staff about its ongoing efforts to support the park.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

National Park Foundation: NPF has previously sponsored educational Congressional staff trips to other NPS units, including a 2016 trip to Harpers Ferry National Historical Park.

Civil War Trust: Civil War Trust has organized and led numerous Congressional visits and tours at NPS and non-NPS battlefields.

Gettysburg Foundation: Gettysburg Foundation hosted Congressman Culberson (TX-7) on an educational visit in April, 2017.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

National Park Foundation: NPF provides information to Congressional staff with regard to the National Park System. NPF supports educational programming within national parks. NPF works to educate the American public about the 417 units of the National Park System and to encourage visitation and appreciation of our national parks.

Civil War Trust: Civil War Trust offers educational resource materials (in print and online), conducts teacher training courses on Civil War history, and organizes in-park public educational events.

Gettysburg Foundation: Gettysburg Foundation offers educational programs to the public as well as Foundation members on the Battle of Gettysburg and the Civil War. It also partners with NPS on programming for schoolchildren.

The following signatures attest to the truth, completeness, and correctness of all information contained on pages 1-4 of the certification form, and the accompanying attachment. This information is all submitted in connection with the 8/24/17 trip to Gettysburg, PA.

JOINT SIGNATURE ATTACHMENT

Signature of Travel Sponsor:

Name and Title: Julie Seger, Manager, Government Relations

Name of Organization: National Park Foundation

Address: 1110 Vermont Ave. NW, Suite 200, Washington, D.C., 20005

Telephone Number: 202-796-2510

Fax Number: 202-796-2509

E-mail Address: jseger@nationalparks.org

Signature of Travel Sponsor:

Name and Title: Paul Coussan, Federal Relations Manager

Name of Organization: Civil War Trust

Address: 1156 15th St. NW, Washington, D.C., 20005

Telephone Number: 202-367-1861

Fax Number: 202-367-1865

E-mail Address: pcoussan@civilwar.org

Signature of Travel Sponsor:

Name and Title: Elizabeth Kirby, Vice President of Philanthropy

Name of Organization: Gettysburg Foundation

Address: 1195 Baltimore Pike, Gettysburg, PA, 17325

Telephone Number: 717-339-2102

Fax Number: 717-338-1245

E-mail Address: ekirby@gettysburgfoundation.org

General Note: The following staffers have been invited on the 8/24 Gettysburg NMP educational trip because they handle national park and public land issues for their respective Members of the Senate

| Member of Congress | State | Staffer First | Staffer Last | Staffer Title |
|------------------------------------|-------|---------------|--------------|--|
| Chairman Murkowski | AK | Michelle | Lane | Professional Staff |
| Chairman Murkowski | AK | Lucy | Murfitt | Senior Counsel/Natural Resources Policy Director |
| Senator Sullivan | AK | Alex | Schenck | Legislative Aide |
| Senator Shelby | AL | Morgan | Carter | Legislative Assistant |
| Senator Strange | AL | Cody | Sanders | Legislative Correspondent |
| Senator Boozman | AR | Jimmy | Harris | Legislative Correspondent |
| Senator Cotton | AR | Alex | Hanson | Legislative Assistant |
| Senator Flake | AZ | Chuck | Podolak | Professional Staff |
| Senator McCain | AZ | Nick | Matiella | Legislative Assistant |
| Senator Feinstein | CA | Alexis | Segal | Legislative Assistant for Water and Environment |
| Senator Harris | CA | Kevin | Chang | Legislative Aide |
| Senator Gardner | CO | Curtis | Swager | Legislaive Director |
| Senator Gardner | CO | Jared | Soncrant | Legislative Correspondent |
| Senator Bennet | CO | Patrick | Donovan | Legislative Assistant |
| Senator Murphy | CT | Mike | Bednarczyk | Legislative Assistant |
| Senator Blumenthal | CT | Zach | Radford | Counsel |
| Senator Coons | DE | Nathan | Rider | Legislative Correspondent |
| Senator Carper | DE | Laura | Gillam | Senior Environment and Energy Policy Adviser |
| Senator Nelson | FL | Carla | McGarvey | Legislative Director |
| Senator Rubio | FL | Wes | Brooks | Legislative Assistant |
| Senator Isakson | GA | Brett | Layson | Legislative Assistant |
| Senator Perdue | GA | Daniel | Hale | Legislative Assistant |
| Senator Schatz | HI | Michael | Obeiter | Energy Adviser/Climate Adviser |
| Senator Hirono | HI | Jen | Burks | Legislative Assistant |
| Senator Ernst | IA | Andrea | Hechavarria | Legislative Assistant |
| Senator Grassley | IA | James | Rice | Legislative Assistant |
| Senator Risch | ID | Darren | Parker | Legislative Director |
| Senator Crapo | ID | Casey | Attebery | Legislative Assistant |
| Senator Duckworth | IL | Radha | Adhar | Legislative Aide |
| Assistant Democratic Leader Durbin | IL | Kevin | Lefeber | Legislative Aide |
| Senator Donnelly | IN | Chase | Kitchen | Legislative Assistant |
| Senator Young | IN | Andrew | Terp | Legislative Assistant |
| Senator Moran | KS | Judd | Gardner | Legislative Assistant |
| Senator Roberts | KS | Will | Stafford | Legislative Assistant |
| Majority Leader McConnell | KY | Neil | Chatterjee | Policy Adviser |
| Senator Paul | KY | Aubrey | Vaughan | Legislative Counsel |
| Chairman Cassidy | LA | Blake | Schindler | Policy Adviser |
| Senator Kennedy | LA | Geoffrey | Green | Appropriations and Projects Director |
| Senator Kennedy | LA | William | Kelleher | Legislative Correspondent |
| Senator Warren | MA | Sam | Weinstock | Legislative Correspondent |
| Senator Markey | MA | Morgan | Gray | Senior Policy Adviser |
| Senator Van Hollen | MD | Sarah | Schenning | Legislative Director |
| Senator Cardin | MD | Ann | Jacobs | Projects Director |
| Senator Collins | ME | Olivia | Kurtz | Counsel |

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| Senator King | ME | Morgan | Cashwell | Legislative Assistant |
| Senator Stabenow | MI | Aaron | Suntag | Legislative Assistant |
| Senator Peters | MI | Jordan | Wells | Legislative Assistant |
| Senator Franken | MN | Blaise | Sheridan | Legislative Assistant |
| Senator Klobuchar | MN | Brian | Werner | Legislative Assistant |
| Senator Blunt | MO | Tracy | Henke | Legislative Director |
| Senator McCaskill | MO | Pat | Bond | Legislative Assistant |
| Chairman Cochran | MS | Leif | Fonnesbeck | Clerk, Senate Appropriations Subcommittee on Interior, Environment and Related Agencies |
| Senator Wicker | MS | Brandon | Elsner | Legislative Assistant |
| Senator Tester | MT | Henry | Ring | Legislative Correspondent |
| Senator Daines | MT | Meghan | Marino Thacker | Senior Policy Adviser |
| Senator Burr | NC | Lee | Bobbitt | Legislative Assistant |
| Senator Tillis | NC | Towers | Mingledorff | Legislative Assistant |
| Senator Hoeven | ND | Shawn | Affolter | Legislative Aide (public lands) |
| Senator Heitkamp | ND | Tracee | Sutton | Legislative Director |
| Senator Fischer | NE | Jess | Clowser | Legislative Assistant |
| Senator Sasse | NE | Joel | Wellum | Senior Legislative Correspondent |
| Senator Shaheen | NH | Ariel | Marshall | Legislative Assistant |
| Senator Hassan | NH | Dave | Christie | Deputy Legislative Director |
| Senator Booker | NJ | Adam | Zipkin | Legislative Counsel |
| Senator Menendez | NJ | Josh | Sanders | Legislative Aide |
| Ranking Member Heinrich | NM | Maya | Hermann | Legislative Assistant |
| Ranking Member Heinrich | NM | Kirstin | Neff | USGS Fellow |
| Ranking Member Udall | NM | Anthony | Sedillo | Legislative Assistant |
| Senator Cortez Masto | NV | Jacqueline | Silvers | Legislative Assistant |
| Senator Heller | NV | Andrew | Williams | Legislative Assistant |
| Democratic Leader Schumer | NY | Sean | Byrne | Legislative Assistant |
| Senator Gillibrand | NY | Jordan | Baugh | Legislative Assistant |
| Senator Portman | OH | Pat | Orth | Legislative Assistant |
| Senator Brown | OH | Jonathan | McCracken | Legislative Assistant |
| Senator Lankford | OK | Valerie | Manak | Legislative Assistant |
| Senator Inhofe | OK | Dan | Hillenbrand | Legislative Assistant |
| Senator Wyden | OR | Erin | Fauerbach | Natural Resources Counsel |
| Senator Merkley | OR | B.J. | Westlund | Legislative Aide |
| Senator Casey | PA | Claire | Borzner | Legislative Correspondent |
| Senator Toomey | PA | Wesley | Wright | Staff Assistant |
| Senator Reed | RI | Dylan | Leazes | Legislative Correspondent |
| Senator Whitehouse | RI | Adena | Leibman | Oceans and Environmental Counsel |
| Senator Graham | SC | Scott | Graber | Legislative Assistant |
| Senator Scott | SC | Emily | Lavery | Deputy Legislative Assistant |
| Senator Rounds | SD | Joe | Bliss | Legislative Assistant |
| Senator Thune | SD | Jon | Abdnor | Legislative Assistant |
| Senator Alexander | TN | Lindsay | Garcia | Energy Policy Director/Counsel |
| Senator Corker | TN | John | Haley | Legislative Assistant |
| Majority Whip Cornyn | TX | Laura | Atcheson | Counsel |
| Senator Cruz | TX | Elliott | Mulkin | Legislative Correspondent |
| Senator Lee | UT | Heath | Hansen | Legislative Correspondent |
| Senator Hatch | UT | Ed | Cox | Legislative Assistant |
| Senator Warner | VA | Ken | Johnson | Senior Policy Adviser |
| Senator Kaine | VA | Nick | Barbash | Legislative Assistant |

